

Medical and technical translations

ELC Group provides document translation services into more than a 100+ languages with the ability to work in 20+ document types.

We maintain a dedicated talent pool of native speakers with a degree or equivalent qualification in translation. Selected for their industry specialisation and knowledge, our translation teams have access to the latest terminology banks, glossaries and other reference materials.

Our translation department uses the latest CAT tools, giving more flexibility to the preferences of our clients in terms of project management.

Our process follows several steps:

1 Assessment

- Comprehensive assessment of your request
- Quotation

2 Translation

- Upon approval by the client, an experienced project manager assigns the request to an industry and country specific translator

3 Proofreading

- The project is then assigned to an equally qualified proofreader that will cross-check the source file with the target file provided by the translator

4 In-house Review

- The project manager performs a final check regarding the quality of the final translation, requests a third party opinion if needed
- Final check and formatting done internally

5 Quality Assurance

- Final translation delivered to the client
- ELC remains available in case questions arise, including if modifications are required

We have an extensive experience in the translation of various types of documents, such as:

Clinical trials
 Protocols
 Synopses
 Patient information and informed consent forms

Scientific papers
 Case studies on clinical trials or others
 Researchers' perspective, commentary or opinion

Pharmaceutical documents for CP, DCP and MRP
 Complete product information
 SmPC, PILs
 Labelling (Information for carton box, blister, sticker, etc.)
 > QRD compliance

Pharmacovigilance
 Articles
 Hospital discharged report

Pharmaceutical manufacturing/Medical devices
 SOPs

Since 2006

11,000+

completed pharma translation projects

100+

languages covered

900+

PILs and SPCs translated

8

centralised procedures translated

We are certified ISO 9001.



Concept to Compliance

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